



**DELHI URBAN SHELTER IMPROVEMENT BOARD**  
**GOVT. OF NCT OF DELHI**  
**OFFICE OF THE DY. DIRECTOR (NIGHT SHELTER)-V**  
H-3, Vikas Kutir, IP Estate, New Delhi-110002.

**NIT No: 19/DD (NS-V)/DUSIB/2019**

**Dated.26.02.2019**

**NOTICE INVITING TENDER**

**(Press Notice)**

EE, C-5 on behalf of Dy. Director (Night Shelter)-V, Delhi Urban Shelter Improvement Board (DUSIB) invites online **Item Rate bids** in two envelopes/two bid system, simultaneously for the Supply of 4000 Foam Mattresses alongwith Cotton Covers from the eligible Suppliers/Dealers/Manufacturers having GST registration number. The bidders need to be essentially registered on Delhi Govt. e-procurement website -<https://govtprocurement.delhi.gov.in>) to participate in the e-tender process for the said supply work. The NIT is available & can be downloaded from the Website: <http://govtprocurement.delhi.gov.in> and [http:// delhishelterboard.in](http://delhishelterboard.in)

1. Tender Cost- Rs.1000/-
2. EMD- Rs.2,00,000/-
3. The last date for submission of Bids (**i.e. Closing of Bids**)-**11.03.2019 at 3.00 PM.**

Any modification or Corrigendum related to this NIT shall not be published separately in any Newspaper and Bidders are advised to check the tender website regularly for the same.

**EE, C-5 on behalf of**  
**Dy. Director (Night Shelter)-V**

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However Blacklisted and/ or debarred bidders shall not be eligible to participate in the e-tender.

**Earnest Money** :- Rs.2.00 lacs through ECS/RTGS in account of Executive Engineer, C-5, (DUSIB), Account No. 3420504736 at Central Bank of India, DDA SLUM & JJ WING, New Delhi- 110002 MICR Code.....Bank IFSC Code: CBIN0283525, up to 3:00 PM on last date of downloading.

**Tender Cost**:-Rs. 1000/- to be deposited in the same manner as that of Earnest Money.

**Period for Supply**:- 45 days from the date of issue of Supply Order/Award Letter.

**Place of Supply**:- DUSIB Night Shelter Store at Shahzada Bagh.

**Release/up-loading of tender by EE,C-5**: Through e-procurement website on dated: 26.02.2019

**Date & time for download of entire Tender document/encryption**: w.e.f 26.02.2019 to 11.03.2019 upto 3:00 PM.

**Closing of Bid**: on dated 11.03.2019 upto 3:00 PM. Technical Bid (Envelope-1) & Financial Bid (Envelope-2) shall be uploaded by the bidder simultaneously.

**Date & time of opening of Technical Bid(Envelope-1)**:- 11.03.2019 upto 3:30 PM.

(verification of hard copies of scanned documents from originals shall be done by the Dy. Director(N.S.) -V or authorized officer in his office on dated 12.03.2019 between 10:00 AM to 2:00 PM .

**Validity**:-Bid shall remain valid for 90 days from the date of opening of Technical bid.

**Eligibility Criteria:-**

For participating in this tender, following all conditions must be fulfilled by the bidder who must be a Supplier/Dealer/Manufacturer of such items:-

1. Must be having GST Registration Number.
2. Must be having IT- PAN
3. Must be registered on Delhi Govt. e-procurement website-<https://govtprocurement.delhi.gov.in>
4. **Turnover:-** The average turn-over of agency for the last three financial years must not be less than 30.00 lac.

**Documents to be uploaded by the Bidder:-**

The Bidder shall upload the mandatory scanned copies of following documents along with tender, for determination of Eligibility Criteria **(Envelope-1) (To be opened first):-**

- i)** Scanned copy of **the receipt/slip w.r.t. deposition of earnest money & tender cost through Bank.**
- ii)** Scanned copy of **PAN card** issued by income tax department.
- iii)** Scanned copy of **ID Proof of main Authorized Person of agency.**
- iv)** Scanned copy of **“Self Declaration”** (In Format-1 attached).
- v)** Scanned copy **GST Registration Number.**
- vi)** Scanned copy of Documents showing the financial turnover of last 03 years duly certified by CA (in attached Format-2).
- vii)** Scanned copy of document showing ISI Certification of Foam Mattresses to be supplied.

**Note:- (i) DUSIB shall not be responsible in any way for non-crediting of EMD amount and/or Tender Cost in the account of EE,C-5 DUSIB by Bid closing date and time as mentioned in NIT.**

- (ii) DUSIB can ask for any additional documents/clarifications in addition to above for evaluation purpose, if required.**

**Format-1:- For “Self Declaration”:-**

I/We-----S/o-----R/o -----do hereby solemnly affirm &declare as under:-

1. That I am the sole proprietor/President/partner/authorized representative of the agency of M/s.....
2. **i)** That I have deposited the requisite EMD amount & tender cost in A/C No..... by way of ECS/RTGS No. ....Dt. ....at Bank drawn in favor of DUSIB.  
**ii)** In case of my/our tender is not accepted as per terms and conditions of NIT and for any refund is made to me/us, the refund may please be made to the account as per details given below:-  
(a)Bank, Branch Code, Place details etc. ....  
(b) Account No. ....(c) IFSC Code No. ....  
.....(d)UTR/RTGS No.....
3. I/We have read and examined the Notice Inviting Tender, Terms and Conditions, Schedule of supply of items and all other contents in the tender document for the said supply.
4. I/We hereby tender for the supply specified by the DUSIB within specified time in accordance with the terms and conditions & specifications.
5. We agree to keep the tender open for Ninety **(90) days** from the date of opening of its technical bid and not to make any modifications in its terms and conditions.

I ..... Son/Daughter of Sh..... Age ..... years resident of ..... do hereby affirm and declare that the information given above and in the enclosed documents is true and correct to the best of my knowledge and belief and nothing material has been concealed therein. I am well aware that concealment of facts and giving false information is punishable offence and in case I am guilty of giving false information or concealment of facts herein, I will be liable to be punished with imprisonment and / or fine as per the relevant provisions of law. I also undertake that the benefits availed by me by furnishing such false information or concealment of the facts shall be liable to be summarily withdrawn.

Dated.....

Signature of Agency

Name & Postal Address.....

Witness: Name.....

Address:.....

Occupation:.....

**Format-2 :- For Turnover for the last three years:-**

S.No.	Financial Year	Turn Over (Rs.)
1.	2015-16	
2.	2016-17	
3.	2017-18	
	Average Turn Over	Rs.

Name & Signature of the  
Authorised signatory

Name & signature of the Chartered  
Accountant  
Membership No.  
Registration Code.

**Terms & Conditions for Supply of Foam Mattresses alongwith Cotton cover:-**

1. Bids are invited from eligible manufacturers /dealers/suppliers for the supply of **4000 (Four Thousand) Foam mattresses with 100 % cotton cover** as per the given specifications. The Quantity for supply of items may be increased by 20% by DUSIB & payment of same shall be made as per the quoted rate & same terms & conditions.
2. **Specifications of Foam Mattresses & Cotton Covers:-**
  - (a). PU Foam Mattresses- ISI Marked of Standard Manufacturer/company.  
Size- 72" X 35"  
Thickness - 75 mm.  
Density-32
  - (b) Mattress Covers- 100% cotton of weight not less than 500 gram with 2 or 3 side zip/chain.
3. The bidders are allowed to participate in the tendering system only through on-line Delhi Government Tender website. Tenders submitted through any other mode shall be rejected and no correspondence in this regard, shall be entertained.
4. Tenders without EMD/Tender Cost or late receipt of EMD/Tender Cost or any of requisite scanned documents, shall not be considered and treated as rejected.
5. The rates quoted shall be in Indian Rupees.
6. The rate quoted shall be inclusive of cost of items; transportation, packing and other charges and delivery at the designated place in Delhi including taxes and levies.

7. The GST/taxes and levies as on the date of supply/delivery of items as per the tender conditions shall be applicable. In case the rate of tax increases due to the delay in delivery, the increase in tax cost due to delay in supply shall be borne by the supplier.
8. The quoted rate shall be valid for 90 days from the date of opening of technical bid.
9. No transport/packing or any other charges shall be paid separately for the items supplied under any circumstances.
10. No representation for enhancement of rates once accepted shall be entertained.
11. The successful bidder shall have to submit a Performance Security within a period of 5 days from the date of issue of Supply Order, for an amount equivalent to five percent of the value of the supply order/contract in the form of Demand Draft /Bank Guarantee in favor of the Chief Executive Officer, DUSIB valid till 60 days after the expiry of warranty period one year. In case of failure in depositing the PS within 5 days, the EMD deposited by the selected bidder shall be forfeited & supply order shall be cancelled. Any item if found defective during warranty period, shall have to be replaced by the selected bidder without any extra cost otherwise recovery of cost of such items shall be effected from the Performance Security.
12. EMD will be released to the successful bidder on receipt of the performance security, within a period of 15 days.
13. The selected bidder shall have to supply the prescribed items in maximum 4 installments within specified period from the date of supply order, at the designated place in Delhi. The part payment against supply of items in installments is permissible & final payment shall be released only after satisfactory supply of full quantity of items, within specified period & any delay in payment of previous installments shall not be an excuse for delaying the supply of next installment of items and the supplier shall have to supply the installments of items as per the given schedule.
14. The items supplied by the selected bidder shall be in good conditions and as per the specifications. The supplied items shall be got tested from some reputed lab/inspected by DUSIB or an authority designated by DUSIB and if the items are found not conforming to the specifications given in Condition No.-2, the same shall be rejected and no payment shall be made against the supply of defective items. Such rejected items shall have to be replaced by the agency immediately within a period of one week and testing charges of rejected items shall be borne by the agency. In

case, the supplied items on replacement, are again found not conforming to the specifications, the same shall be rejected & no payment against rejected items shall be made by DUSIB. Thereafter, no further supply shall be accepted & entire performance security of the bidder shall also be forfeited in such circumstances.

15. **Schedule of Supply**:- The supply of items shall be made in four installments as per the following time schedule:-

<b>Installment of supply of items</b>	<b>Period of Supply</b>	<b>Quantity of Mattresses alongwith covers</b>
First	Within first 15 days	1000 Nos.
Second	Within next 10 days	1000 Nos.
Third	Within next 10 days	1000 Nos.
Fourth	Within next 10 days	1000Nos.

16. The bidder shall not indulge or engage directly or indirectly in any corrupt, fraudulent, undesirable, restrictive practices and maintain probity in respect of this tender. If such practices come to the notice of DUSIB in future, the bid submitted by the bidder will be rejected and such bidder will be black listed/ debarred from participating the tenders floated by DUSIB for a period of two year.
17. The DUSIB reserves the right to reject any or all the bids without assigning any reason and no damages will be paid to any bidders under any circumstances.
18. **Liquidated Damage**:- If the selected bidder fails to supply the items within specified period as per "Schedule of Supply" after issue of Supply Order, DUSIB reserves the right to extend the delivery time after levying the liquidity damages @ 0.1 % of the value of the items for each day of delay (to be calculated on the basis of Schedule of Supply), subject to a maximum of 10 % of the value of the Supply Order.
19. The bidder shall submit the financial bid as per the Format-3.
20. The Supply Order shall be awarded/issued in favour of L-1 agency.
21. If there are any reasons for delay in supply of items which are not attributable to the agency, it will be the discretion of the Competent Authority, DUSIB either to allow or not to allow the time extension on the basis of facts & circumstances.
22. **Dispute Redressal**:- The dispute if any arisen by the selected bidder/supplier, the same shall be referred by Competent Authority (DUSIB) to a "Dispute Redressal Committee" headed by not below the rank of SE/Director/CE, for resolution within a period of 30 days & the Dispute shall then be resolved by them and the agreed

course of action documented & conveyed to the agency within a period of fifteen (15) days.

23. The dispute, if any, between the supplier and DUSIB after non-acceptance of decision of "Dispute Redressal Committee", shall be settled at the concerned District and Session Court, Delhi and the contract/tender will be interpreted under Indian laws.

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**Format-3:- For Financial Bid (BOQ)**

<b>S. No.</b>	<b>Items</b>	<b>Qty.</b>	<b>Unit</b>	<b>Rate (Rs.)</b>	<b>Total Amount (Rs.)</b>
1.	PU Foam Mattresses along with cotton covers as per specifications (Quoted rate shall be including GST)	4000 Nos.	Each		(A)
	Total				

Total amount for both PU Foam Mattresses & Cotton Covers items i/c GST

Quoted by the Bidder = Rs.....

**Total Amount Quoted by the Bidder =**

(In Words)

(To be filled up by the Bidder)

DD(NS)- V

AD (NS)-II